

# Event Details

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013278	Sell	RFx	1
Event Round	Version		
1	3		
Event Name	ITB 32101-13278 Inkjet Printer Paper		
Start Time	Finish Time		
04/08/2024 15:00:00 CDT	05/07/2024 15:00:00 CDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** General Services  
312 ROSA L PARKS AVE  
3rd Floor  
NASHVILLE TN 37243  
United States  
**Contact:** Karen Grundy Conway  
**Phone:** 615/507-6211  
**Email:** karen.conway@tn.gov

## Event Description

\*\*\*\*\*UPDATE 5/3/2024\*\*\*\*\*

Follow up additional response to Written Question & Comment Posted, please see attachment labeled:

QC\_ITB 32101-13278 Inkjet Printer Paper\_Addition

\*\*\*\*\*

\*\*\*\*\*UPDATE 4/22/2024\*\*\*\*\*

Responses to Written Questions & Comments Posted, please see attachment labeled:

QC\_ITB 32101-13278 Inkjet Printer Paper\_Final

\*\*\*\*\*

The purpose of this Invitation to Bid Event is to establish a three (3) year contract with two (2) options for inkjet printer paper for the Department of General Services, Document Solutions division.

**WRITTEN QUESTIONS & COMMENTS DEADLINE:**

Wednesday, April 17, 2024, by 2:00 p.m. CT

Email to Karen.Conway@tn.gov

Please read all Specifications and Terms & Conditions that are attached.

**Procurement Contact:**

Karen Conway  
(615) 507-6211  
Karen.Conway@tn.gov

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.edison.tn.gov/> and click the link to the Supplier Portal Home Page. Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Internet Explorer and Firefox are the recommended browsers to access the Supplier Portal and bid on events. Google Chrome is not supported and should not be used. Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <http://www.edison.tn.gov> (Maintain supplier information)

Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

# Event Details (cont.)

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United States

**Contact:** Karen Grundy Conway  
**Phone:** 615/507-6211  
**Email:** karen.conway@tn.gov

**Event Currency:** US Dollar  
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Question	UOM	Best	Worst	Response
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### General Questions

Question	UOM	Best	Worst	Response
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Please list the following information:

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Respondent's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Respondent's Website

Required: Yes Mandatory ResponseNo

**Response Comments**

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

**Response Comments**

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

**Response Comments**

# Event Details (cont.)

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Question	UOM	Best	Worst	Response
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The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:  
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

### Response Comments

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

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## PeopleSoft Strategic Sourcing

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United States

**Contact:** Karen Grundy Conway  
**Phone:** 615/507-6211  
**Email:** karen.conway@tn.gov

**Event Currency:** US Dollar  
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**Response Comments**

Question	UOM	Best	Worst	Response
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Please attach the confirmation letters from the paper mill and the supplier stating the following:

"The product <INSERT BIDDER NAME> is bidding for Event ID: NUMBER, <INSERT PAPER PRODUCT NAME/BRAND>, is 100% splice-free."

Required: No Mandatory ResponseNo

**A file attachment is required to satisfy this question.  
Your bid will need to be edited online to include attachment responses.  
Response Comments**

Please provide the brand and paper type of the goods included in this bid:

Acceptable Brands and Paper Type or Equivalent:

1. Pixelle Enhanced Hi-Brite
2. Accent Opaque Dyemond
3. Equivalent
  - a. If providing equivalent product, the Contractor shall provide two (2) test rolls to ensure the product performs correctly on the State's printing equipment.
  - b. Brand and paper type information to be included in bid and test rolls to be confirmed acceptable by the State before award of new contract.

Required: Yes Mandatory ResponseNo

**Response Comments**

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

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Question	UOM	Best	Worst	Response
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Indicate whether the bid product is alkaline paper or alkaline-free paper.

Required: No Mandatory Response:No

**Response Comments**

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

**IMPORTANT:** By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Required: Yes Mandatory Response:Yes

**Response Comments**

# Event Details (cont.)

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312 ROSA L PARKS AVE  
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NASHVILLE TN 37243

**Contact:** United States  
Karen Grundy Conway  
**Phone:** 615/507-6211  
**Email:** karen.conway@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

## Line Details

**Line:** 1    **Item ID:**    **Line Qty:** 25000    **UOM:** Hundred    **Bid Qty:**

**Required:** Yes    **Reserve Price:** No

**Description:** 60 lb basis weight Dye-based inkjet treated 96 Brite 18 inches wide 50 inches in diameter 6 inch core Splice-Free Strapped and wrapped 2 up in rolling position

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

**Required:** Yes    **Mandatory Response:** No

## Response Comments

# Event Details (cont.)

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## Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		

# Event Details (cont.)

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## Appendix A - Line Specifications

**Line:** 1 **Item ID:** **Line Qty:** 25000 **UOM:** Hundred

**Description:** 60 lb basis weight Dye-based inkjet treated 96 Brite 18 inches wide 50 inches in diameter 6 inch core Splice-Free Strapped and wrapped 2 up in rolling position

### Item Specifications

**Manufacturer:**

**Mfg Item ID:**

**Item Length:** 0

**Item Width:** 0

**Item Volume:** 0

**Item Weight:** 0

**Item Size:**

**Item Height:** 0

**Dimension UOM:**

**Volume UOM:**

**Weight UOM:**

**Item Color:**

### Shipping Information

**Schedule:** 1

**Quantity:** 25000

**Due Date:** 03/26/2024

**Freight Terms:**

**Ship Via:** Best Option Available

**Ship To:**

SHIP TO AS PER INDIVIDUAL ORDE  
SHIP TO AS PER INDIVIDUAL  
ORDER  
NASHVILLE TN 37243  
United States



# Event Details (cont.)

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## Appendix B - Terms & Conditions

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1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration  
312 Rosa L. Parks Ave.  
21st Floor Tennessee Tower  
ATTN: Supplier Maintenance  
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016